

S.S.S. POLARIS

BSA SEA SCOUT - UNIT 2017

<http://www.ship2017.com>



Sacramento, CA
Three Rivers District
Golden Empire Council



Sea Scouts, B.S.A.





Sea Scout Ship 2017

Handbook for Ship's Company

Dear Sea Scout Recruit:

Welcome aboard! We're really glad you've decided to join us. We'd like to take a moment to tell you a little about our Ship, how it runs, and your part in our program. Some of this information you've already been told, but we would like to repeat it in print. Please share this information with your parents.

The "Ship" is a Sea Scout Ship, which is a program of the Boy Scouts of America (BSA) that has recently entered into a cooperative relationship with the United States Coast Guard Auxiliary. We are a coed, high adventure program for youth from 14 to 21 (or 13 if you have completed the eighth grade) who enjoy sailing, power boating, kayaking, canoeing and almost anything else to do on, in, and under the water. The program includes learning the skills to maintain our fleet of boats and to be safe on the water. Of course, it wouldn't be Sea Scouts BSA if we didn't build character and manage to have a boatload of fun along the way too. Our program provides many opportunities for building skills for the future by being youth led and youth run. We have been chartered by The Eagles Nest Society since 2017 and we have had a lot of fun over the years.

We are known as Ship 2017, S.S.S. POLARIS. We meet for General Meetings on two Thursdays every month from 1830 hours to 2000 hours (6:30 to 8:00 PM), but plan to arrive at 1815 hours (6:15 PM) or before. We meet at the Sacramento Elks Lodge, 6446 Riverside Blvd, Sacramento, CA 95831, in Sacramento's Pocket Area.

We also have Activity Meetings and special events scheduled two weekends a month. These meetings are opportunities to take a boat out and to get hands on training on vessel operations, to learn and do maintenance, and to participate in other Sea Scout related events throughout Northern California.

If you are unable to attend a meeting, you should call the Boatswain (Sea Scout Youth Leader) to let him/her know. We will give you his/her phone number later because the person holding this office changes from time to time. If you need a ride to or from a meeting, please talk with your Ship's leaders and members to find out who lives in your area.

Please take time to read over the entire packet carefully. You will enjoy yourself much more and have a more rewarding experience if you know what's going on. If you have any questions, don't hesitate to ask your Boatswain (Bosun) or Boatswain's Mate (Bosun's Mate). **Sign and Return page 19 to the Skipper.**

We're really pleased that you've decided to join us. Please don't hesitate to let us know if there is any way we can make your experience as a member of our crew the best it can be.

Yours in Sea Scouting,

Marc E. Grimm– Skipper, Sea Scout Ship 2017
Megrimm@surewest.net
(916) 206-3132





Sea Scout Ship 2017

Mission Statement

The mission of Sea Scout Ship 2017 is to provide a meaningful introduction to the traditions and skills of the sea while promoting the ideals of Scouts BSA, and to engage high school/college age men and women of the Sacramento/Yolo/Placer tri-county area for the purpose of developing technical and leadership skills in a dynamic nautical environment. This program is for the members and by the members. Throughout all facets of our operations, we will focus on developing peer leadership, problem solving, ethics and industrious work habits while having fun. This will be done in a safe and structured environment.

What is expected of you

The Ship has a year-round program that we believe you will enjoy. The Ship's Petty Officers (Youth Leaders) plan the program. It includes sailing, canoeing, kayaking, power boating, camping, hiking, as well as social and service events.

You will need to do a few things right away so that you will be prepared to participate in these events:

1. Read through this booklet completely and know what it says. Ask questions about anything you don't understand.
2. Obtain a copy of the Sea Scout Manual (available for download from www.ship2017.com or the Scout BSA website) and read through it. Familiarize yourself with where things are in the Manual, as well as what you'll need to do to advance. The Ship is committed to seeing all new Sea Scout Recruits have ample opportunity to achieve the Apprentice rank within their first six months.
3. A Scoutbook® account and your ability to access it is a "must-have" tool. If you do not have an account or are having trouble using it, please talk with our Boatswain. As you progress, post your accomplishments in your Scoutbook® record and ask your Boatswain or one of the Adult Advisors to sign off on the requirement.
4. Obtain your New Century Uniform right away. By changing accessories, it is worn as both a Field (Class A) work, and a Dress uniform. The dress form is worn for ceremonies, Bridges of Review, Bridges of Honor, and other formal activities. The work version of the uniform is worn for routine Ship meetings and activities in much the same way as the tan Scouts BSA uniform. Patches, ball caps, Navy Dixie-cup white hats, Tar flaps, belts with buckles, name tags, and T-shirts are obtained through the Ship. The final part of the Sea Scout uniform is a properly fitted Type III life jacket (see details later in this document)
5. Be in the prescribed uniform and bring your Sea Scout Manual writing materials to all Ship meetings and activities.





Sea Scout Ship 2017

6. Always be on time for Ship events. Please arrive no later than 15 minutes before the meeting time. Come early and socialize.
7. Courtesy and respect are infectious! The officers of Ship 2017 will treat you with dignity and respect; do the same in return. Always use "Sir" and "Ma'am" and address adult members and guests by their last name. This is a life skill that's important to acquire.
8. All Sea Scouts fall under the Ship's Program. In addition, each family is expected to have at least one parent who is either a "trained" registered Ship's Program Leader or serving as a volunteer member of the Ship's Parent Committee.

Ship's Organization

Ship 2017 is a youth-run Ship managed by Scout Officers functioning with guidance from the two departments of parental participation. These are the Ship's Program Leadership and the Ship's Parent Committee.

Ship's Program

The Sea Scout in charge of the day-to-day operations of the Ship is the Boatswain. The Boatswain (Scout) works with the Skipper (Lead Program Adult) to ensure that the Ship's program is carried out according to the wishes of the Scouts. They are responsible for making sure that the Sea Scouting program is run appropriately and that BSA rules are followed. The Boatswain is assisted in managing the Ship by a group of elected youth officers called Petty Officers.

Petty Officers:

- a. Are elected to fill the offices of Boatswain, Boatswain's Mate (Program and Administration), Yeoman, Storekeeper and Purser.
- b. Serve a normal term of office of 6 months starting with an elections in August and January of each year.
- c. Are elected by secret ballot.
- d. Must be willing and able to serve in the position elected to for the full term of the office.

Adult Officers

The Lead Adult Officer is the Skipper. It is his/her responsibility to manage the Ship's program and to guide individual Scouts in their personal growth through the Scouting program. The Skipper is assisted by an Executive Officer and various Mates. Mates can be either general leaders performing whatever tasks that are needed or they can be specialized Mates responsible for specific tasks. An example could be a Mate in charge of equipment or a Mate in charge of training, etc. All adult officers are required to have a current Certificate of Completion of Scout BSA Youth Protection Training (YPT), California Boaters Card, and within a reasonable period to have completed Sea Scout prescribed training for the position they hold.





Sea Scout Ship 2017

Sea Scouting is by design a high adventure program that involves many activities that are challenging and involve some degree of risk that must be managed. This is especially true of all activities involving complex equipment and those conducted on or near the water. While the Skipper may not personally participate in all Ship's activities, he/she is responsible for reviewing and approving the plan for each to determine that the activity:

- (1) is programmatically appropriate,
- (2) includes consideration of all required and prudent safety precautions, and that
- (3) Adult Leadership has the level of experience, qualifications, and ability to supervise the event safely and effectively.

A Skipper's Activity Review Form must be completed, signed off, and filed in the Ship's Activity Review binder before undertaking any field program or on the water activities. The Skipper is the Chartering Institution's and the Ship's final authority in these matters.

Parent Committee Volunteers

Parent Committee Volunteers serve under the direction of the Ship's Committee Chairperson in a variety of roles supporting the operations and activities of the Ship. **Specific positions required to be filled by Parent Committee Volunteers include, but are not limited to, mentoring Petty Officers serving as Yeoman, Storekeeper, and Purser.** Other positions that may be filled by Parent Committee Volunteers include Fundraising Chair, Membership Chair, and Media Services. **Positions are filled first by interested volunteers and then by Committee Chairperson appointment. The efforts of Adult Volunteers are critical to the success of the Ship.**

Ship Meetings

There are four primary types of Ship meetings: The General, Quarterdeck, Bridge of Honor, and Ship's Activity.

General Meetings

General Meetings are for advancement training, skills mastery, conducting the Ship's business, and having fun. General Ship meetings are held twice a month on Thursday nights. We meet at the Sacramento Elks Lodge, 6446 Riverside Blvd, Sacramento, CA 95831, in the Pocket Area. Meetings start promptly at 1830 hours (6:00 PM) and end at 2000 hours (8:00 PM). Please arrive 15 minutes early to have time to catch up on the latest information. All Scouts should be in their Class A (Field) uniforms unless directed otherwise. During the hot summer months, the Ship will sometimes opt for meeting wearing a Class B uniform consisting of dark blue shorts or blue jeans with the Ship's T-shirt, and baseball cap.





Sea Scout Ship 2017

Quarterdeck Meetings

Quarterdeck Meetings are a Program Leadership Meeting that the Skipper will have with the Scout Leaders separate from the General Meeting. This meeting takes place once a month and will be used for plotting the direction we want our Ship to take. It is at these meetings that the leaders plan what information should be focused on and taught during the General Meetings. They will continue the process of building, and adjusting, the Annual Program Plan. While this meeting is conducted by, and for, the Ship's Leaders, the entire Ship's company is invited to attend to observe the planning process and to develop a better understanding of the challenges faced by leaders.

Bridge of Honor Meetings

Bridge of Honor Meetings are ceremonial meetings held for the purpose of recognizing the accomplishments of the Ship's Company. Advancements, special awards, and noteworthy personal achievement are celebrated with member families strongly encouraged to attend. The formal version of the New Century Uniform is the uniform of the day, and the meeting may be held using the Land Ship format (see Land Ship in your Sea Scout Manual). Bridge of Honor Meetings are held as needed but no more frequently than quarterly.

Ship Activity Meetings

Ship Activity Meetings will be scheduled on two weekends each month (Please refer to the calendar for these activities). Most often these meetings will be run jointly by the Skipper and the Boatswain.

These meetings will most often be held aboard one of the Ship's vessels, outdoors, or a location involving some amount of travel. Activities that may be scheduled include power or sail boating, special training opportunities, and just fun ways to spend part or a all of weekend. By the very nature of Sea Scouting, they will also include boat cleaning and repair days or special trips for formal training by professional instructors. The required uniform for these activities varies from Class A or B, as appropriate.

Fees may be required for these activities to cover cost that include camping, dockage, food, education fees, fuel, etc. A budget for Ship Activity Meetings will be developed in advance and shared equally by those attending. All costs will be disclosed on the registration list on our website. Once an activity has been signed up for you may cancel up to one week in advance and receive a refund (unless otherwise controlled by an outside entity such as pre-paid camping fees and refund restricted reservations). Cancellation any later than one week in advance shall result in each member being responsible for any costs associated with the event.





Sea Scout Ship 2017

Program Dues

In addition to the \$60.00 annual BSA registration fee for Scouts, dues for the Ship will be \$100.00 per year, payable at time of annual re-charter or prorated and paid from the date of joining the Ship through the next annual re-charter date. Away college students that wish to continue to be part of the program can pay the reduced College Reserve member dues of \$50.00 dollars per year, also payable at time of re-charter in addition to BSA fees. If a member is 30 days delinquent with dues that member will be ineligible to participate in Ship's activities until their dues have been paid and their account brought current.

Have your parent contact the parent Committee Membership Officer, Skipper, or Committee Chairperson if your family has any difficulties paying your dues, so we can make special arrangements on your behalf.

The Sea Scout Salute, Sign, Handclasp, and Titles

During all Ship meetings and activities, the Sea Scouts should use the traditional military salute with all fingers extended. The salute should be executed smartly from the position of attention or walking if executed in passing. Salutes are only exchanged between crew and the Ship's Adult Officers upon first encounter and during formal ceremonies where a salute is appropriate. Otherwise, the salute is used in boarding and leaving a Ship and during flag ceremonies.

The handclasp is also the adult handshake used daily by people as they greet each other. It is given with the right hand in a firm manner that indicates sincerity.

The Scouts BSA sign is used when reciting the Sea Scout Promise, Scout Oath, Scout Law, and the Outdoor Code.

Members address adults using the respectful convention of the titles of "Ma'am" and "Sir". Male Sea Scouts are "Young Men" and female Sea Scouts are "Young Ladies", we do not have boys and girls.

Program Advancement and Awards

The Ship's Program is a challenging, adventure-orientated outdoor program centered on the water. Without the necessary skills, you may not be able to participate effectively, and indeed, you may slow up, or even put at risk, your fellow Scouts. Because of this, Sea Scouting has a training program to help teach you the skills you need to be self-reliant on the water. Associated with this is an advancement program that allows you to measure how you're progressing and to be recognized when you have achieved certain levels of proficiency.

Sea Scouting Advancement includes Uniforms, Safety, Customs, Swimming, Boating, Marlinspike Seamanship, Piloting, Signaling, Drill, Cruising, Galley, Sailing, Boats, Tackle,





Sea Scout Ship 2017

First Aid, Navigation, Boat Maintenance, Engines, Sea History, Lifesaving, Equipment, Weather, Marine Radio, Customs, and Ideals.

Sea Scouting's Advancement Program is open to all Sea Scouts and leads to the prestigious Quartermaster Rank. You should expect to make a continuous effort on your advancement.

The Sea Scout ranks are Apprentice, Ordinary, Able, and Quartermaster. The Rank of Quartermaster is considered the equivalent of the Scouts BSA Eagle Rank and carries many of the same benefits in consideration for university and college acceptance, advanced entry rank for military enlistment, and consideration when applying for employment. Each rank, in order, is more difficult. A Sea Scout having obtained the Scouts BSA First Class Rank may concurrently work toward the BSA Eagle Scout Rank.

Individual advancement is celebrated during a Bridge of Honor ceremony.

Other Program Standards

This list is published for the general information of everyone in our Ship.

1. We are chartered by the Scouts BSA and sponsored by the Eagle's Nest Society and operate subject to all the rules established by Scouting and our Sponsor.
2. We will know the Sea Scout Promise by memory and be familiar with and strive to conform to Sea Scout / Scouts BSA ideals.
3. All forms of our uniform, when prescribed, will be complete and worn in the proper manner. Wearing the uniform proudly of Sea Scout Ship 2017 is both a privilege and a responsibility. The Boatswain will keep the Ship's Company aware of the "Uniform of the Day".
4. At any meeting or event, be on deck wearing the prescribed uniform and equipment required not later than the time announced.
5. The authority and responsibility of your Petty Officers (Youth Leaders) and Officers will be respected. Deal with your immediate superior. Secure your immediate superior's permission if you want to take a problem to higher authority. Such a request will not be denied but must be made first. If an order is objected to, carry it out before requesting such permission.
6. At all meetings and on all outings, Youth Protection Guidelines will be observed per BSA Policy. On trips, females are not allowed in the males' berthing area and males are not allowed in the females' berthing area. Boundaries for these areas, as well as an agreed upon shared social area, will be designated at the time of the trip. No parents will be allowed on any away activity without a current BSA Certificate of Completion for the BSA





Sea Scout Ship 2017

Youth Protection Training (YPT) program. Away events of more than 72 hours require that an adult be a registered member of BSA and have a current BSA YPT Certificate on file.

7. Official communications with outside, affiliated, or related organizations or individuals will be conducted through the Skipper or Boatswain or their designee. No other person can make a commitment for the Ship.
8. As with any Scouting program we cannot expect every Sea Scout to make every event. But please try to make as many as possible. Advancement, both personal growth and rank, can be adversely affected by too many absences. If absence is unavoidable, notify your immediate superior. ***Class work for school is your highest priority. Getting it done when given, versus the last day before it is due, builds character.*** That having been said, each Sea Scout is challenged to manage their time such that they can excel in school AND participate in our Program.
9. Wherever a question or uncertainty exists about proper conduct, rules, and orders, you should ask the person in charge. If he or she does not have the answer, he or she is obligated to:
 - a. First admit that they are unsure
 - b. Make a temporary ruling only if circumstances require
 - c. Seek the correct answer as soon afterward as possible and communicate the answer to the person who asked the raised the question
10. The Skipper's word is final and is used as required during situations where safety is concerned. Follow his/her orders at the time and later we will debrief the event to determine how we can avoid the situation in the future.

Ship's Parent Committee

The Ship's Parent Committee serves in support of the Ship's Program. The Parent Committee works closely with the Skipper on all matters that deal with Policy, Chartering, Finances, Membership, Ship's Property, and special needs and/or assistance. The Parent Committee is led by the Committee Chairperson. Parent Committee Volunteers serve under the direction of the Chairperson in a variety of roles supporting the operations and activities of the Ship. Specific positions required to be filled by Parent Committee Volunteers include, but are not limited to, mentoring Petty Officers serving as Yeoman, Storekeeper, and Purser. Other positions that may be filled by Committee Volunteers include Fundraising Chair, Membership Chair, Media Services, and Member-at-Large. Positions are filled first by interested volunteers and then by Committee Chairperson appointment. The efforts of Adult Volunteers are critical to the success of the Ship.

Juggling family activities and schedules can be challenging, but the Ship expects that Committee Volunteers will attend at least one-half of all Parent Committee Meetings. The Parent Committee will meet once a month, usually on the 4th Thursday, concurrent to the





Sea Scout Ship 2017

normal Program General Meeting. Meeting location and format may vary and can be found on the calendar and will be sent out in notices to the parents using the messaging and calendar function of Scoutbook®. It is imperative that at least one adult family member have, and know how to use, a Scoutbook® account. If you do not have an account, or need assistance using it, please contact the Committee Chairperson.

Parent Committee Chairperson

The Parent Committee Chairperson is responsible for organizing the Parent Committee Meetings, to assure that the day-to-day business is taken care of, and take those actions deemed necessary to ensure the success of the Committee and the Ship. They will work closely with each member of the Parent Committee to obtain this goal and make a monthly outreach contact with an adult member of each of the Ship's families.

The Parent Committee Vice-Chairperson

The Parent Committee Vice-Chairperson is responsible for backing up the Committee Chairperson and should anticipate being asked to seriously consider serving as the next Committee Chairperson. The Vice-Chair must be prepared to represent the Committee Chairperson when asked to do so and to conduct the Parent Committee Meetings in the Committee Chairperson's absence.

Treasurer

The Committee Treasurer is responsible for the Ship's financial accounts. All money must go to the Treasurer for deposit into the Ship's accounts. No money shall be used from incoming funds without the Treasurer's permission. All incoming funds must be handed over to the Treasurer in full. All expenses must be approved by the Parent Committee before payment can be made. A small contingency fund is available to the Treasurer to make small payments in need of immediate handling. Approved expenses can be reimbursed to individual members by use of the Check request form. **PARENTS - DO NOT** spend funds that have not been approved by the Parent Committee; doing so at your own risk will more likely than not be denied for reimbursement without prior expense approval.

The Treasurer is responsible for creating the Annual Ship's Budget and monthly statements. The monthly statements will be provided in writing at each Ship's Parent Committee Meeting and the Budget shall be submitted at either the September or October meeting to become effective November 1st for the upcoming Fiscal Year.

The Treasurer serves as a mentor to the Ship's Petty Officer Purser. In this role, the Treasurer assists the Purser by encouraging them to make timely accurate fiscal reports, supplying them with monthly expenditure and receipt reports, and assisting them, as needed, with questions related to basic budgeting and accounting practices.





Sea Scout Ship 2017

Secretary

The Ship's Parent Committee Secretary is responsible for the taking of notes at all Parent Committee Meetings, transcribing them into a printed format, seeking corrections and approval, and filing them in the permanent records of the Committee. They assist the Parent Committee in researching past issues considered by the Committee as needed.

The Secretary serves as a mentor to the Ship's Petty Officer Yeoman. In this role, the Secretary assists the Yeoman by encouraging them to take accurate notes of all meetings of the Ship and to transcribe their notes into printed format for distribution and retention by the Ship. They assist the Yeoman in understanding the necessary content and form of their notes and answer question they may have about their responsibilities.

Fundraising Chair

The Fundraising Chairperson is responsible for coordinating and facilitating the successful execution of fundraising ideas that have been approved by the Ship's Parent Committee. The Fundraising Chair, with the assistance of Parent Committee staff, will enter into any agreements for fundraising on behalf of the Ship. Only approved fundraisers will be allowed in the Ship. No other member of the Ship shall enter into any fundraising agreement on the Ship's behalf.

The Fundraising Chairperson is available to assist Scouts who are leading fundraising activities

Membership Chair

The Membership Chairperson is responsible for facilitating efforts to maintain the Ship's membership through the Registration and Re-charter processes. They will maintain the Advancement Lists as prepared by the Skipper and will lead the Online Annual Re-charter Process. The Membership Chair shall also assist the Parent Committee in planning, staffing, and coordinating membership recruitment efforts approved by the Parent Committee

The Membership Chairperson acts as an advisor and mentor to the Petty Officer Boatswain and Boatswain's Mate in their leading Ship's member's participation in recruiting efforts.

Equipment Chair

The Ship's Equipment Chairperson is responsible for the inventory and maintenance of the Ship's stores. Although desirable to have all our equipment and supplies in one location, this is not always feasible. The Ship's Equipment Chairperson will develop and assist in the maintenance of an accurate inventory and make the Parent Committee and Ship's Company aware of the need for purchase, repair, or replacement of equipment and supplies.





Sea Scout Ship 2017

The Equipment Chairperson will manage processes to ensure that the physical location of equipment and supplies is known, how such inventory may be accessed when needed, and the methods by which equipment is checked out and returned in proper condition. They shall report loss to the Committee and determine the replacement cost of any items that are lost or damaged by the person using them.

The Equipment Chairperson serves as a mentor and provides oversight and assistance to the Petty Officer Storekeeper in their responsibilities to maintain an equipment and supplies inventory and to keep such items safe from loss or damage.

Other Ship's Committee Positions

Other positions will be created from time to time as needed and will be filled first by volunteers and then by appointment.

Sea Scout Uniform



The uniform is an integral part of the Sea Scout program. Looking sharp reflects not only on you but also on the rest of your Shipmates. As a Sea Scout, you are expected to report to all Ship formations properly and fully uniformed.

Your uniform builds a group identity and pride among the Ship members. You are constantly reminded that you are a part of something bigger than yourself. Group identity builds group loyalty. Sea Scouts want to be diligent in participation in Ship activities – not to just be there when they don't have anything better to do. Uniforms start the process towards that diligence. Your uniform allows you to show your pride in being a Sea Scout as well as providing you a place to display both your badges of office and your badges of rank.

Your uniform allows others to identify your Ship as a member of the Scouting community. Your Ship, by being identified as such by the public, can become the beneficiary of public donations of goods, services, and money – it happens all the time. People who have no connection to your Ship will give you things because they saw you somewhere, identified you as Sea Scouts, and know that, your Program is worthwhile. The better your Ship looks, the easier it is to identify it as a Sea Scout Ship, and the more likely it is that donations of all sorts will come your way.



Sea Scout Ship 2017

Although wearing the uniform can be a definite plus for our Ship, Sea Scouting is not a “junior Navy,” and excesses with uniforms that might confuse the public or violate Federal law are not part of our program and should not be worn. By the same token, the carrying of firearms of any type or swords or other presentation edged weapons is prohibited by BSA policy.

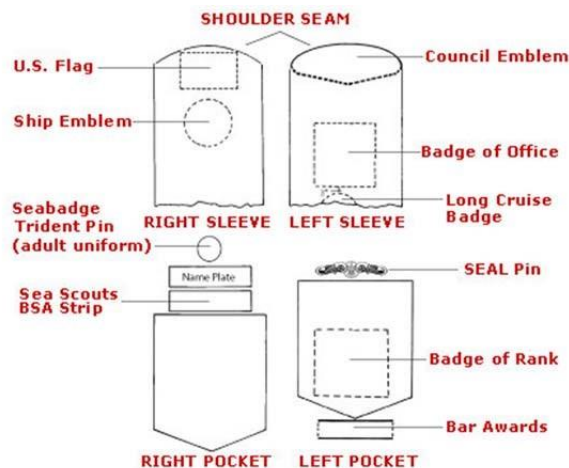
Class “A” Work Uniform

The Sea Scout Class A or "Work Uniform" (New Century Blue Uniform) is worn for all Ship activities other than ceremonies, formal occasions, or when activities dictate the Class B uniform.

You are expected to get your work uniform in shape as soon as possible. It consists of the following:

- Dark Navy Blue Dickies Long Sleeve and Short Sleeve Work Shirt (carefully remove red Dickie tag)
- Dark Navy Blue Undershirt
- Dark Navy-Blue Dickies Work Pants or Dark Navy Blue Shorts
- Sea Scout Blue or Black Baseball cap
- Black Web Belt with Silver Tip, and Sea Scout Silver Buckle
- Black socks
- Black, smooth, toed shoes with dark/black laces, if appropriate (black athletic shoes are also acceptable).

Uniform Insignia



Right Sleeve: The U.S. flag is worn centered below and touching the shoulder seam. The Ship 2017 emblem is worn centered 1” below the flag.





Sea Scout Ship 2017

Left Sleeve: The Golden Empire Council strip touches shoulder seam. Blue Ship numbers worn centered 1" below the council patch. White Badge of Office is worn snug up to Ship numeral. Long Cruise badge (when earned) centered ½ inch below badge of office, or centered on the right shirt pocket is space is not available on the sleeve.

Right Pocket: Black tap, white embroidered SEA SCOUTS BSA is worn in line with top edge of left pocket.

Left Pocket: Badge of rank is centered on left pocket. Service stars centered ¼ inch above pocket, ¾ inch from center to center. Awards suspended by ribbons worn centered over pocket below seam and service stars. Bar awards (i.e., Small-Boat Handler) worn centered ¼ inches below pocket.

Note that all Sea Scout insignia **must** be worn only on officially prescribed locations as noted above.

We are fortunate in that Mrs. Mihanovich will affix all badges to your shirt for a very nominal fee. Please talk with her.

Class "A" Dress Uniform

The Class A Dress Uniform is the same as the Class A Work Uniform except that a Tar Flap is added, and the standard Sea Scout blue baseball cap is replaced by a Navy white Dixie-Cup cover (hat). If possible, wear highly polished, plain toed, black leather dress shoes (if you have them). Young Ladies may wear plain, close-toed, black heels, with a 2 ½" or lower heel. This may require Young Ladies to adjust the cuff length of their pants.

Class B Summer Uniform

Class B Uniforms are for activities such as kayaking, canoeing, powerboating, work details, and other physical activities, especially when it is hot and humid.

You are expected to get your Class B Summer Uniform no later than early June. It consists of the following:

- Blue Ship 2017 T-Shirt (this is a custom shirt you can purchase through the Ship at cost)
- Dark Navy Blue Shorts or blue jeans (No razor slices or decorations)
- Sea Scout Blue Baseball Cap
- Black Web Belt with Silver Tip; Sea Scout Silver Buckle
- When aboard Ship, shoes must be closed toe, non-marring, boating type shoes with slip resistant soles. **Absolutely no bare feet, open-toed shoes, or sandals as they are unsafe and prohibited by BSA Safety regulations)**



Sea Scout Ship 2017

Type III Life Jacket

Each member of the ship is required to have a properly fitted, USCG approved Type III life jacket. Type III life jackets that include multiple straps the cross the chest is preferred because this type of jacket, unlike some other types, is well suited to both general on-the-water safety without the bulk associated with Type I and Type II jackets, and activities involving towed tubes (loads of fun and a Scout favorite), water skiing, and operating “Personal Watercraft” (Jet skis and PWCs). Type V vests are not approved for youth or adult wear during official Ship’s water activities.



Since they are body-form fitting and have multiple buckles and straps to adjust they are a bit warmer to wear and time consuming to put on but these drawbacks are more than compensated for by having a jacket that can be used for many different activities and the warmth factor is actually a plus in avoiding hypothermia if a person is in the water for a prolonged period of time. Properly fitted means that the jacket provides an amount of flotation that is prescribed for the Scouts weight and that when lifted from the shoulders the jacket does not pull up and off. Lifting by the shoulders is the most common method of attempting to get someone back onto a boat in the event of an accident.

The ship has a supply of Type II and Type III life jackets that new Scouts can borrow until such time as they have their own. **WARNING – Use a permanent marker to put their name and phone number on the jacket so that it isn’t accidentally picked up by another person and it can be returned if left somewhere – these aren’t cheap!**

Boating or Sailing Gloves

Sea Scout Boating activities include the use of many different types of lines (ropes), cables (metal ropes), and chains. Handling these items under load and with wet hands can result in blisters and cuts. **Each scout must have a pair of gloves suitable for use in the marine environment where they will get wet and can slip off.** Gloves specifically designed for boating or the heavier brands of cycling gloves (usually a lower cost alternative to sailing/boating gloves). As with life jackets, label them!





Sea Scout Ship 2017

Ship's Windbreaker

The windbreaker is the Dickies brand zippered opening, Fleece Lined Hooded Nylon Jacket in Dark Navy Blue, which can be purchased online. The Jacket is worn with US flag patch, Ship's patch, black and white Sea Scouts BSA strip, World Crest with BSA ring, Council patch, Ship's number, and Rank patch. Patches are available from the Ship and Mrs. Mihanovich will affix them for a nominal fee. Consider the Scouts possible desire for layering beneath the jacket on particularly cold windy days when selecting a size.

Ship's Sweatshirt

The Ship has adopted a temporary dark blue generic sweatshirt for cool / cold weather and as a layering garment under the windbreaker. It can be pull-over or zipper front, hooded or plain. The Ship's patch is worn on the left breast pocket area. A permanent design is being considered for adoption, check with the Skipper or Committee Chairperson for more information.

Swim Wear:

Swimming attire for young men shall consist of the Sea Scout Swim Trunks or other Dark Navy Blue Swim Trunks of a similar design. Young Ladies shall wear a one-piece Dark Navy Blue swimsuit and Sea Scout Swim Shorts or other Dark Navy Blue Swim Shorts of a similar design.

California Boaters Card

All Scouts and adults participating in events involving on vessels of any type are required to have earned, and to display on a lanyard, the California Boaters Card. This card is obtained through independent study, passing a written exam, and submitting fees to the Division of Boating and Waterways, Department of Parks and Recreation. The study guide and exam form is available from the Ship's Boatswain upon request.

Code of Conduct Contract

I understand that my attitude and behavior are critical to the success of Sea Scouts activities and to my Ship. I know that I represent an international organization and that behavior, based on the principles expressed in the 12 points of the Scout Law, in the Scout Oath and in the Sea Promise, is expected of me at all times. I agree to abide by the following:

1. I will cooperate in any work that needs to be done with a cheerful attitude and willingness to be flexible. I will follow the instructions given to me by the Adult and Youth Leadership.
2. I will remember that I am a member of a group and will respect the rights of the other Scouts and the Adult Leaders, as well as the people or property that I encounter





Sea Scout Ship 2017

- I will always exhibit a mature and respectful demeanor in public venues and demonstrate good manners in all interactions with others (Regardless of age, gender, background, or religion).
 - I will be on time for any scheduled departures for activities. I understand it is unfair to keep the group waiting for me.
 - I will convey the pick-up time to my parents/guardian so that they will not keep the leaders waiting to return to their families, but I will honor commitments to clean and store equipment upon return to Home Base. The Skipper will set the length of time that I will be required to remain to help.
 - If I have a personal conflict with another person at an event, I will notify the Adult Leader and work together on resolving the conflict with all parties involved. I will not take matters into my own hands.
 - I will not use abusive or profane language or gestures.
 - I will observe male / female separation and privacy.
3. I understand that the following behaviors will not be tolerated, and will result in **IMMEDIATE REMOVAL FROM THE ACTIVITY**:
- Smoking
 - Drinking of alcohol
 - Use of drugs (other than those prescribed for medical purposes)
 - Sexual misconduct, harassment, or public displays of affection
 - Attacking or bullying of others (including verbal abuse)
 - Disrespect towards an adult
 - Leaving the group without permission
 - Possessing a weapon/firearm of any kind
4. I understand that if I am sent home early due to any serious misconduct, it will be the responsibility of my parent(s) or guardian(s) to come and pick me up from the activity, regardless of the location. It will also be the parent(s) / guardian(s) responsibility to make restitutions for their Scout's actions.
5. I will be responsible for my personal belongings and equipment. I will not hold Ship 2017 or the Golden Empire Council responsible for loss or damage due to my negligence.
6. I will treat all equipment and property provided for my use with care. I understand that I will be assessed for damages to any equipment or property should my use of such equipment or property be negligent or abusive.
7. I will use all required safety equipment and follow all safety rules and procedures, including taking a "buddy" when leaving the group and notifying an adult before leaving.





Sea Scout Ship 2017

8. I understand that failure to adhere to these guidelines of behavior and the rules set forth in the bylaws will result in disciplinary action being taken as outlined below, up to and including expulsion from the Ship.

The following disciplinary measures may be taken if a Scout is in violation of this Code of Conduct Contract. The specific sanction will be based on the severity of the violation:

- Verbal Warning
- Conference with Chaperones
- Phone call to Parents
- Restriction from full participation in an activity

After any of the above steps have been taken, an appropriate behavioral change is expected. If disciplinary measures prove unsuccessful in attaining acceptable behavior, the Scout will be sent home from the activity. Parents will be responsible for picking up their Scout immediately at the location of the activity, regardless of the location, at their own expense. *If the parent(s) / guardian(s) is / are not available to pick up the Scout, one of the two following scenarios will take place:*

- If there are sufficient leaders, the Scout and two Leaders will bring the Scout to a place to allow the parent / guardian to pick them up.
- If there are not enough Adults to maintain the required two-deep leadership while the offending Scout is escorted to a meeting place for parent / guardian pick-up, the event will be cancelled for the Ship. All scouts will be returned promptly. The parent / guardian of the offending Scout will be expected to make restitution to the Ship and other parents for said missed events or arrangements.

More serious infractions as listed in item #3 above will result in immediate removal from the activity without following the disciplinary steps outlined above.

Once a Scout has been sent home from an activity, they will be placed on six-month probation. Subsequent violations of this Code of Conduct which result in the Scout being sent home from an activity during the probationary period will result in expulsion from the Ship.

Successful completion of the six-month probationary period with no further violations will result in the probation being lifted. The Scout will be given a “clean slate” at this point. The Scout will be allowed to return to full status in the Ship.





Sea Scout Ship 2017

Code of Conduct Acknowledgement

I have read the Code of Conduct for participation in the activities and events of Ship 2017 and agree to abide by the conditions outlined therein. If I should violate any of the conditions set forth, I realize that I may be sent home from the activity and placed on probation. I understand that further violations during the Probationary period may result in my expulsion from Ship 2017.

Signature of Youth Participant

Date

I have read and discussed with my Scout the above Code of Conduct. I agreed with the above responsibilities of my Scout and understand that if disciplinary action is taken that requires my child be removed from an activity, I will be responsible for picking up my Scout at my expense. I understand that I am also responsible for any and all other expenses that my Scout may cause to other Scouts, equipment and other Ships by their actions. *If other travel arrangements are made at my request, I understand that Adult Chaperones will not accompany my child home, if my child is over 18 years old.* I understand that repeated behavioral violations may result in my child being removed from Ship 2017.

Signature of Parent / Guardian

Date

Parents and Scout are asked to sign this page and retain with family handbook





Sea Scout Ship 2017

Code of Conduct Acknowledgement

I have read the Code of Conduct for participation in the activities and events of Ship 2017 and agree to abide by the conditions outlined therein. If I should violate any of the conditions set forth, I realize that I may be sent home from the activity and placed on probation. I understand that further violations during the Probationary period may result in my expulsion from Ship 2017.

Signature of Youth Participant

Date

I have read and discussed with my Scout the above Code of Conduct. I agreed with the above responsibilities of my Scout and understand that if disciplinary action is taken that requires my child be removed from an activity, I will be responsible for picking up my Scout at my expense. I understand that I am also responsible for any and all other expenses that my Scout may cause to other Scouts, equipment and other Ships by their actions. *If other travel arrangements are made at my request, I understand that Adult Chaperones will not accompany my child home, if my child is over 18 years old.* I understand that repeated behavioral violations may result in my child being removed from Ship 2017.

Signature of Parent / Guardian

Date

Parents and Scout are asked to sign this page and return it to the Skipper.

